



# The City of Morgantown

389 SPRUCE STREET  
MORGANTOWN, WEST VIRGINIA 26505  
(304) 284-7431 TDD (304) 284-7512  
[www.morgantownwv.gov](http://www.morgantownwv.gov)

August 28, 2013

**RE: CU13-15, V13-36, V13-49 thru V13-52 / Sunnyside Properties, LLC / 300 Carson Street  
Tax Map 20, Parcel 148**

Dear Property Owner:

The City's Planning and Zoning Code requires notification of property owners within two-hundred (200) feet of a site where certain land development and/or land use decisions are required by the Planning Commission or Board of Zoning Appeals.

William Morlino, on behalf of Sunnyside Properties, LLC, has submitted one (1) conditional use request and five (5) variance petitions for property located at 300 Carson Street. A map is enclosed with this letter illustrating the location of the subject site.

The **Board of Zoning Appeals** will consider this variance petition at a public hearing on:

**Wednesday, September 18, 2013 at 6:30 PM**  
**City Council Chambers, City Hall, 389 Spruce Street**

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## **Project Description:**

The petitioner seeks to construct a garage structure using the existing foundation walls of a former garage structure which requires conditional use approval by the Board of Zoning Appeals. In addition, the proposed structure requires variance relief concerning setbacks, design and performance, transparency, minimum parking, and building height standards.

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Should you have any questions concerning these petitions or require special accommodations to attend the hearing noted above, please call the Planning Division at 304-284-7431 or email to [shollar@cityofmorgantown.org](mailto:shollar@cityofmorgantown.org). Written comments may be submitted to this email address or by mail to the Planning Division address noted above.

The agenda for this hearing and related staff reports will be posted on the City's website, [www.morgantownwv.gov](http://www.morgantownwv.gov), approximately one week before the hearing.

Respectfully,

Stacy Hollar  
Executive Secretary

Enclosure: Site map

**CASE NUMBER:**  
**CU13-15, V13-36, and V13-49 thru V13-52**  
**Sunnyside Properties, LLC / 300 Carson St**

